Bullitt County Open Records Request

149N. Walnut St. 3rd Floor Nina Mooney Annex

Shepherdsville KY 40165

Office: (502) 921-2970

Person Requesting Records: _____ Date: _____

Complete Address:_____

E-Mail: _____ Phone: _____ Fax: _____

IDENTIFY THE CODE ENFORCEMENT RECORDS* REQUESTED. PLEASE BE SPECIFIC INCLUDING ADDRESS(ES). COPIES ARE 10 CENTS PER 8 ½ X 11 SHEET.

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*Normal records and information kept by BCCE will be furnished when requested. BCCE will not conduct research to ***create*** a record in response to a records request for information not already kept, tracked or compiled.

Signature: _____ Date: _____

ATTACH ADDITIONAL SHEETS AS NEEDED

For Office Use Only

Date Received: _____ Date Responded: _____

Date Record(s) Furnished: _____ By: _____